CYMA IV Job Costing is a flexible project/job cost and job tracking system. CYMA IV Job Costing can be used by any project oriented firm to collect and track all job/project related costs, easily generate invoices and to track the profitability of jobs.

Job Costing is fully integrated with all other modules; cost entries made in Accounts Payable and Payroll flow to the JC module where they are "posted" against a job. General Ledger journal entries made with a job number also flow to the job. Adjustments or job transfers made in the JC module which affect the General Ledger automatically create GL Journal Entries. Customer invoices prepared in JC automatically flow to Accounts Receivable for billing purposes.

**CYMA IV Job Cost Features:**

**General Features**
- Job Mask & Job Mask Reporting - 10 character, 5 segment job numbers (Prime, Sub, Task, Change, Orders)
- 4 ways to budget each job
  - Detail - By Cost Item and Period
  - Summary
  - Summary by Cost Type
  - Summary by User Defined Cost Code
- Cost Plus invoicing with Profit Percentage
- Applied Overhead calculated automatically
- User Defined Overhead Matrix
- User Defined Cost Categories & Cost Codes

**Transaction Classification Codes**
- Manage "retainage" with assignable retainage percentage

**Default Cost Category**
- Copy Job functionality - copied existing Job creates new fully editable job.
- Optional "Do Not Exceed Contract Value" warning
- System-calculated fields for Budget Totals, Profit Margin Amount and Profit Margin Percent at the bottom of Budget tab.
- Retainage and Retainage Rate at Job Level
- Populate Entry Grid with employees assigned to a job number
- User defined columns on labor entry grids

**Instant Job Control**
- Designed for construction costing and government contracts
- Financial Overview displays real time project costs – billing – budget variances
- Assign project Manager
- Starting and ending dates
- Percent of days complete
- Percent of costs to date to budget
- Action items with notes and dates to schedule the project
- Contact list for each job to assist with communication
- User defined custom fields to track specific needs for your job
- Specific Labor and Material Rates can be maintained on each job
- Sort and subtotal all cost activity on a job any way you want – by date – by cost type category – cost code

**Powerful Reporting**
- Job Listing
- Summary Job Listing
- Job Listing Summary By Prime Job
- Budget to Actual Comparison (Summary)
- Budget to Actual (Detail)
- Budget to Actual (Cost Only)
- Job Types
- Skill Listings
- Product Listing
- Project Manager Listing
- Budget Reports
- Open Commitment Purchasing Reports by Job, Cost Type and Products
- Secondary sort option on activity report

**Powerful Processing**
- Use advanced features to control job cost data entry, invoicing and job management
- Powerful job transfer feature allows you to move costs and charges between jobs. General Ledger entries, where appropriate, are automatically created
- WIP to COGS feature allows for user selectable costs to be moved from WIP accounts to COGS accounts when revenue is recognized on a job
- Close or Re-Open Jobs at any time - closed jobs may be billed but no further entries are allowed
- Copy prior estimate costs or use the product's current unit cost

**Job Cost Categories**
- Costs are tracked by one of six job cost types:
  - Direct Labor
  - Direct Material
  - Other Direct Costs
  - Subcontractor
  - Other Costs
  - Overhead
Flexible Job Numbering
- Up to 10 alpha-numeric characters can be distributed up to 5 segments.
- Master Job Number with sub-job numbers – can be different customers
- Reports are available on the master job or any range of the sub jobs and segments.

Flexible Costing Methods
- Cost Type – Direct Material – Direct Labor – Other Direct Costs – Subcontractor – Other Costs and Overhead
- Cost category – unlimited cost categories - user defined
- Cost Codes – unlimited and user defined

Budgeting Methods
Easily budget jobs – drill down to estimated labor skills and materials and we will total your budget.
- Detail by cost type activity by month
- Cost Type Budgets
- Cost Codes
- Cost Categories

Flexible Billing
The CYMA Job Costing System allows you great flexibility in determining which costs to bill and the format of the customer invoice.
- Easily select job charges to bill by cost type and date range
- Each individual job charge may be marked-up/down as appropriate
- Mark-ups and Mark-downs are tracked for statistical reporting
- Costs are automatically adjusted by job specific percentage for “cost plus jobs”
- Automatic AR Invoice Creation
- Select from 4 different Job Cost Invoice formats or create your own
- AR Invoice posting writes back billing information to the job file

Capture Other Job Charges
Not all items to billed on a job have their origin as a "job cost". The system allows you to enter "job charges" that do not originate in an accounts payable, payroll or general ledger entry.
- Create job specific billing rates for skill levels and products
- Simple job charge data entry for product job charges and labor job charges
- Job Charges may be transferred between jobs

Flexible General Ledger Integration
The job costing system is fully integrated with the CYMA General Ledger. The job costing module provides a very flexible way of assigning GL accounts for a job.
- Work in Progress Posting
- Cost of Goods posting
- Automatic posting of WIP to Cost of Goods
- Sales and revenue by job type or cost type or cost category or cost codes or job specific
- Each job can be assigned it’s own GL posting accounts
- In AP-Inventory-Payroll have choice of using the default GL account from the job or from regular accounting functions

Full Integration with Other Modules
The Job Costing system is also fully integrated with Accounts Payable, Payroll, Accounts Receivable, General Ledger, Inventory Control, Sales Order and Purchase Order.
- Assign job number to AP invoices, purchase orders, AR invoices and payroll entries.
- AP invoices and payroll checks post automatically to the Job Costing module
- When AP invoices and Payroll checks are unposted (or voided) entries are automatically removed from the job cost file
- Automatic assignment of job cost type when entering AP invoices
- User defined table of Skill levels contains billing rates for different types of labor
- Job Cost billing process automatically creates AR invoice for billing purposes.
- Time Entry posts automatically from Payroll to Job Costing
- View all Purchase Orders associated with a given Job

Billing Methods
- Fixed Price
- Cost Plus
- Cost Plus Cost Type Markup
- Cost Plus Fee
- Cost Plus Fixed Fee
- Time & Material
- Time & Material with Fixed Fee
- Estimate to complete